**John Bel Edwards**

GOVERNOR

**Lynne Gomez**

CHAIRPERSON

SECRETARY

**State of Louisiana**

LOUISIANA COMMISSION FOR THE DEAF

Interpreter Ad Hoc Committee

**Wednesday October 4, 2023**

3:30PM – 6:30PM

Hybrid (In-person and ZOOM)

**Meeting Minutes**

1. **Call to order**
	1. Meeting called to order by Committee Chair Lynne Gomez at 3:30PM
2. **Roll Call**
	1. Denise Crochet (Present)
	2. Earl Harden (Present)
	3. Natasha Aymami (Absent – arrived at 3:35PM)
	4. Milissa Welch (Present)
	5. Lynne Gomez (Present)
	6. Walker Estes (Present)
	7. Leslie Knowles (Present)
3. **Approval of September 20, 2023 Minutes**
	1. Motion: Denise Crochet/Milissa Welch to accept the 9/20/2023 minutes as corrected. Passed unanimously
4. **Approval of October 4, 2023 Agenda**
	1. Motion: Walker Estes /Milissa Welch to accept the 10/4/2023 minutes as corrected. Passed unanimously
5. **Public Comments**
	1. No public comments
6. **Old Business**
	1. **Educational Interpreter Administrative Code** Motion: Denise Crochet/ Earl Harden to move into Committee as a whole. Passed unanimously.
		1. Section 3 Minimum Qualified Interpreter – Standards qualifications requirements and registration
		2. Section 4 Provisional Educational Interpreter Standards
		3. Section 6 Accepted Certificates
		4. Section 7 Renewal Guidelines and Continuing Education requirements
		5. Section 8 Registration Guidelines and Fees
7. **New Business**
	1. Educational Interpreter Administrative Code
		1. Section 10 Proficiency levels
		2. Section 11 Supervision
		3. Section 12 Supervision of Performance
		4. Section 13 Grievance policy/Compliance
		5. Section 14 Repeal Denial Suspending or revocation of registration
		6. Section 15 Standards of Professional Conduct
		7. Section 16 Exemptions
		8. Section 1 Definitions
		9. Section 2 Jurisdiction
8. **Announcements**
	1. No Announcements
9. **Adjourn**
	1. Chair Lynne Gomez Adjourned at 6:30PM
	2. NOTE: MEETING ENDED WITHOUT A MOTION TO COME OUT OF COMMITTEE AS A WHOLE. WILL MOTION AT THE NEXT MEETING.

Note: The order of the agenda may not be followed as listed in order to accommodate presenter schedules.

American Sign Language (ASL) Interpreters and live/remote captioning will be provided. Presenters, members, and guests may submit requests for additional accessibility and accommodations prior to a scheduled meeting. Please submit a request to **jazmyne.lemar@la.gov** at least **one week** prior to the meeting with details of the requested accommodations.

In lieu of verbal public comment, individuals may submit a prepared statement in accordance with Senate Rule 13.79. Statements should be emailed to **jazmyne.lemar@la.gov** and must be received at least **24 hours** prior to the meeting to be included in the record for the meeting.